



Extra-Curricular Time Record Sheet

Use separate forms for each position worked

Employee Name: _____ Budget Code: _____

SPORT/ACTIVITY:

____ FB ____ VB ____ SOC ____ BBB ____ GBB ____ WR ____ SB ____ SW _____ OTHER

DATE WORKED	SPORT/ACTIVITY	HOURS WORKED	RATE PER HOUR	TOTAL EARNINGS
	(i.e. ticket taker, announcer)			
TOTAL HOURS				

Employee Signature _____ Date _____

Coordinator Signature _____ Date _____

Administrator/Supervisor Signature _____ Date _____

<i>For Office Use Only</i>			
Position	Hours	Regular Rate	Overtime Rate
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____