

Great Falls Public School Districts 1 & A

1100 4th Street South Great
Falls, MT 59405

Year 2021-2022 E-rate RFP for Wide Area Network (WAN)

SLD Billed Entity Number: 134909

Applicant Form 470 Identifier: Great Falls School District 1&A a.k.a. Great Falls Public Schools _
2021 _ Cat 1 _ Form 470

Contact Information

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Overview

Great Falls Public School District 1 and Great Falls School District A (hereafter collectively referred to as GFPS) seeks Request for Proposals (RFP) for Transport Telecommunication services also referred to as a Wide Area Network (WAN) to connect schools within the District for a one (1), three (3), or five (5) year period beginning July 1, 2021, with an option to extend for two additional one (1) year terms at the same price or lower than originally bid. Proposals must state all recurring and non-recurring costs to GFPS associated with the proposed service(s).

Vendors are asked to submit proposals for any or all services as described herein and on the associated Form 470.

The objective of this RFP is to accomplish a fair, open, and competitive procurement. This RFP will be reviewed at the GFPS District Office Building located at 1100 4th Street South, Great Falls, MT. The RFP is accessible electronically at www.gfps.k12.mt.us on the [Technology Department](#) webpage.

Bidding

Sealed bids must be received in the office of the District Director of Business Operations, Brian Patrick, at the GFPS District Office Building located at 1100 4th Street South, Great Falls, MT, 59405 or by mail to P.O. Box 2429, Great Falls, MT, 59403 prior to 10:00am on the 60th calendar day following the certification date as recorded of the associated Form 470. Bids will be opened publicly at 10:30am at the GFPS District Office Building located at 1100 4th Street South, Great Falls, MT, 59405.

Only written paper copies of proposals will be accepted (five copies); no proposals will be accepted by electronic means (i.e., fax, email). GFPS may cancel the procurement or reject any or all bids in accordance with MCA 18-4-303.

Bids from vendors without an e-rate Service Provider Identification Number (SPIN) at the close of the competitive bidding period will be disqualified.

GFPS assumes no responsibility for delays caused by the U.S. Postal Service or any other delivery service. The District has the discretion to accept or reject any or all bids or portions of any one bid including but not limited to late bids.

If necessary, GFPS will entertain site visits on January 12th and January 19th. Due to COVID 19, the District requests only two individuals at once may provided the site visit. Visitors are required to adhere to District COVID 19 requirements at the time of visitation. Please notify the Technical Contact listed on the Form 470 at least 7 calendar days in advance to set up an

appointment for the site visit. The District may reject a site visit if Vendor fails to follow the guidance as laid out in this RFP and give proper notification.

Responding vendors may request clarifications regarding specifications outlined in this RFP until the allowable contract date as posted on the Form 470 (the first 28-days of the competitive bidding period). The remaining 32-day portion of the bidding period will be deemed a “quiet period” in which the District will no longer accept questions.

Clarifying questions specifically related to the requested services should be emailed to Nicole Jones at njrwj@midrivers.com. No customized service provider forms will be completed during the competitive bidding period.

Any clarifying questions and associated answers not already addressed in the Form 470, RFP, or earlier questions will also be posted as an RFP Amendment to the certified Form 470, or a newly posted Form 470 if required by Erate rules, as well as on the website at www.gfps.k12.mt.us on the [Technology Department](#) webpage. It is the responsibility of the prospective bidder to check for updates or addenda.

Any prospective vendor that contacts District Board of Trustee(s) or alternative contacts, other than as directed in this RFP, during the RFP process may be disqualified from consideration for the RFP award.

Bid Security

Bid security will not be required as part of the bid submittal process. Awarded bidders will be required to provide a bid security for 10% of the total contract made payable to the Chairman of the Board of Trustees, Great Falls Public Schools, as a guarantee of complete compliance with the specifications contained in this RFP.

Pursuant to 18-4-312 of the M.C.A., bid security must be in the form of:

1. A sufficient bond with a licensed surety company as surety.
2. An irrevocable letter of credit in accordance with the provisions of Title 30, chapter 5, part 1.
3. Money of the United States.

A cashier’s check, certified check, bank money order, certificate of deposit, money market certificate, or bank draft that is drawn or issued by a federally chartered or state-chartered bank or savings and loan association that is insured by or for which insurance is administered by the federal deposit insurance corporation or that is drawn and issued by a credit union insured by the national credit union share insurance fund.

Vendor E-Rate Compliance

Vendors submitting proposals under this RFP must provide a written statement that they agree to meet the following conditions relating to the E-rate program:

Service Provider Identification Number (SPIN) and FCC Registration Number (FCCRN)

The vendor shall provide a valid E-rate SPIN number (Service Provider Identification Number), in the Proposal submitted in response to this bid opportunity. The SPIN must be recognized by the SLD and FCC as an eligible telecommunications provider and therefore qualified to receive discounts under the Telecommunications Services bucket of the program. The Vendor also shall provide the company's FCC Registration Number.

Green Light Status

Bids will only be accepted from Vendors with "Green Light Status." The vendor shall provide proof of status in the Proposal submitted in response to this bid opportunity.

Service Provider Annual Certification Form

The Vendor agrees to timely submit to the SLD a completed Form 473, Service Provider Annual Certification form, which provides updated contact information to the SLD for the Vendor. The Vendor must also agree to provide a copy of the completed Form 473 to the Owner. This form is available on the SLD's website at <https://www.usac.org/e-rate/resources/forms/> in the Forms section.

The District's Reimbursements

The Vendor agrees to provide reimbursements to the District for discounts on eligible services received on or after the effective date of discounts and already paid for by the District.

Cooperation with District's Preparation of E-rate Applications

The cost of proposed special construction will be reviewed based on the cost of historical fiber builds in the region. Additionally, certain information is needed to accurately fill out the Form 471. Respondents are **required** to fill out the appropriate Attachments for services and/ or equipment relative to their submitted response.

Additionally, preference may be given to respondents that submit the additional information described in the Attachments that will likely be requested during PIA review. If respondents do not submit this additional information with their bid, and their solution is chosen, they must be prepared to promptly provide that information and any additional information not described in this RFP when requested. Please note that vendors may assist applicants with preparing funding requests or responding to PIA questions and may speak directly with PIA reviewers.

The Vendor must agree to provide information that the District requests on a timely basis to enable District to appropriately complete E-rate applications.

Vendor must agree to respond in a timely manner (within assigned deadlines) to any requests for information from District, USAC, FCC, State Agencies, or other agencies as needed and related to the E-Rate Program.

Separate Itemization of E-rate Eligible and Ineligible Products and Services

The Vendor shall separately itemize the cost of E-rate eligible and ineligible products and separate installation costs, if any. To determine what items are eligible, visit the E-rate Eligible Services List at <https://www.usac.org/e-rate/applicant-process/before-you-begin/eligible-services-list/> or call the SLD at 888-203-8100.

Compliance with E-rate Contract Signing Rules

The Vendor must acknowledge in its Proposal that the Vendor will make every effort to have any contract addendums that may arise from this RFP signed in accordance with the E-rate contract signing rules. Further, the Vendor must acknowledge in its Proposal that if the contract or addendum is signed outside of the e-rate contract signing window, the vendor will disclose to the District, before soliciting the District's execution of the contract, that the contract is not eligible for E-rate funding.

Non-Collusion Affidavit

The Vendor shall execute an Affidavit of Non-Collusion in the form prescribed by the District to confirm that the Vendor is not in violation of the anti-bid rigging state law provisions of the state procurement law, or in violation of the Federal Communication Commission's Fifth Report and Order, as codified in 47 C.F.R.

Guarantee to Meet Service Start Date

The Vendor must be prepared to provide service starting July 1, 2021 or as soon as feasible after receipt of Funding Commitment Decision Letter (FCDL). If Vendor does not meet the agreed upon service start date, the Vendor must guarantee to cover the loss of E-rate funding for the total discount that would have otherwise been received from the current provider during the interim period until Vendor is able to provide service.

Required Notice to Proceed and Funding Availability

GFPS will follow the purchasing policies of the GFPS Board and requirements and procedures of the FCC's E-rate program as administered by the Universal Service Administrative Company to

be eligible for all available funding. The implementation of any associated contracts resulting from this competitive bid process will be dependent on the District's' issuance of a written Notice to Proceed. E-rate funding notification alone will not signify Notice to Proceed. The District will have the right to allow the contract to expire without implementation if appropriate funding does not come available.

E-Rate Modernization Order Note

Special construction and service eligibility for reimbursement have changed starting funding year 2016. See the Federal Communications Commission E-rate modernization order 2 (WC Docket No. 13-184) (<https://www.fcc.gov/document/fcc-releases-order-modernizing-e-rate-21st-century-connectivity>) for more information.

Weighted Factors

The contract will be awarded based on best-value to GFPS and is constituent districts, as well as evaluation criteria set forth in this document. Weighted factors contributing to the award are included in the following breakdown:

Weighted Factor Breakdown:

Leased Lit Fiber, Leased Dark Fiber, Leased Dark Fiber (IRU), Services Provided Over Third-Party Networks, Self-Provisioned Services

% Weight	Criteria
30%	E-rate eligible recurring and one-time circuit costs*
15%	Ability to support requirements as laid out in the RFP
15%	Proposed contract terms and conditions
5%	Service Reliability
15%	E-Rate ineligible recurring or one-time costs
5%	Demonstrated scalability of technology through pricing for higher tiered bandwidths
5%	Provider references for similar sized District within the region.
10%	Risk for District

Fiber Maintenance for Leased Dark Fiber (IRU) and Self-Provisioned solutions

% Weight	Criteria
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30%	E-rate eligible recurring and one-time circuit costs*
15%	Ability to support requirements as laid out in the RFP
15%	Proposed contract terms and conditions
5%	Service Reliability
15%	E-Rate ineligible recurring or one-time costs
5%	Demonstrated scalability of technology through pricing for higher tiered bandwidths
5%	Provider references
10%	Risk for District

Network Equipment

Weight	Criteria
30	E-rate eligible recurring and one-time circuit costs*
15	Ability to support requirements as laid out in the RFP
15	Proposed contract terms and conditions
5	Service Reliability
15	E-Rate ineligible recurring or one-time costs
5	Demonstrated scalability of technology through pricing for higher tiered bandwidths
5	Provider references
10	Risk for District

*this element must always be the highest weighted in each rubric

Bid Judging Process

Applicants must consider all responsive proposals received and select the most cost-effective service offering using price as the primary factor. When comparing the cost-effectiveness of the service offerings, the expected useful life of the asset is a key consideration when comparing the combined upfront and recurring costs.

At minimum of three (3) district employees will be used in the judging process.

Based on the bids and both a short term and long-term cost effectiveness analysis, GFPS will determine which, if any, of the proposed solutions or some combination of solutions is acceptable.

Points awarded for Cost of Services will not be subjective but will be based on a fixed formula. The formula for awarding points for the factor of cost will be:

Lowest priced Vendor = LPV

Each Responding vendor = RV

Each Vendor's Cost of Services points awarded = 30 * LPV / RV

Therefore, the lowest priced vendor will be awarded 30 points for the Cost of Services factor. All other vendors will be awarded points based on their proximity in price to the lowest priced vendor. Example: A vendor with a bid twice as expensive as the lowest priced vendor will mathematically receive 15 points.

The judges will weigh all factors other than Cost of Services on a five-point scale, up to the maximum points available in each weighted factor. Example: for "Ineligible Costs", judges will award either: 0, 5, 10 or the maximum 15 points.

References

Vendor will provide a minimum of three (3) client references, preferably located in the Rocky Mountain region of like-sized Districts. References shall include successful implementation(s) of a similar scale and complexity venue.

Specifications for Wide Area Network (WAN)

Great Falls Public Schools (GFPS) is requesting proposals for self-provisioned construction and services provided over third-party networks for delivery of wide area network (WAN) services to the district. Services over third-party networks includes consideration for comparable leased lit fiber, leased dark fiber, IRU and any other type of technology neutral, point-to-point broadband service delivered over a service provider or other third-party owned network.

GFPS will consider traditional network designs (such as hub and spoke) or alternative proposals that, in accordance with E-Rate guidance, maximize cost effectiveness. GFPS is not advocating or mandating any preconceived network design or construction route and leaves this decision up to the vendor to present their best solution while recognizing the cited termination locations.

Respondents should clearly illustrate proposed network design and construction routes. For each response, respondents must include a network diagram displaying the paths to be used to serve each endpoint. For self-provisioned responses, respondents must include identification of aerial vs. buried segments, detailed drawings showing infrastructure and equipment locations, and any other pertinent details

Applicants may seek funding for special construction charges in connection with leased lit fiber, leased dark fiber, self-provisioning and/ or Services Provided Over Third-Party Networks. Special construction charges eligible for Category One support consist of three components:

1. construction of network facilities
2. design and engineering
3. project management

Note: The term “special construction” does not include network equipment necessary to activate solutions such as light fiber for example, nor the services necessary to maintain the network. Charges for network equipment and network maintenance are eligible for Category One support as separate services, but not as special construction.

In E-Rate terminology, **special construction** refers to the upfront, non-recurring costs associated with the installation of new infrastructure to or between eligible entities. If no new infrastructure is being installed, then any installation costs are considered standard **non-recurring costs (NRC)**.

All options can include special construction or one-time E-rate eligible non-recurring costs as well as E-rate eligible recurring circuit costs.

To the extent that the winning service provider installs additional infrastructure (i.e., for example extra strands of fiber, extra spectrum, etc.) for future proofing or business ventures, the winning service provider assumes full responsibility to ensure those incremental costs are allocated out of the special construction charges to the district in accordance with FCC rules and orders. If, after the issuance of the FCDL, USAC or the FCC determines that the winning service provider did not cost allocate those charges associated with the additional strands, GFPS will not be responsible for reimbursing the winning vendor and the winning vendor will assume all responsibilities deemed ineligible by USAC.

Vendors may bid one, all, or any number of options. **All Vendors must be capable of providing telecommunication services under the Universal Service Support Mechanism, be a registered vendor with USAC, and have a USAC issued 498 ID (formerly Service Provider Identification Number-SPIN) by the close of the RFP competitive bidding process.**

GFPS reserves the right to reject any and all bids and/ or portions of any one bid and to waive any informalities in proposals received. GFPS may cancel the procurement or reject any or all

bids in accordance with MCA 18-4-303.

Although these specifications are intended to be complete, some questions may arise. If further clarification is necessary, questions can be directed to Nicole Jones, at njirwj@midrivers.com. Completion of this RFP process is contingent upon GFPS being awarded E-rate funding, Financial Ability of District, and/ or Approval of District or Board.

1. The first option is a fully managed, leased lit fiber solution. One-time special construction should be bid separately from the monthly recurring cost for the fully managed leased service.
2. The second option is a leased dark fiber solution that includes special construction, the monthly lease fee, and maintenance. One-time special construction costs should be bid separately from the monthly lease fee. Maintenance fees can be included in the monthly lease fee; however, this should be made clear in bid.
3. The third option is a leased dark fiber (IRU) solution that includes special construction, the IRU fee, and fiber maintenance. One-time special construction costs should be bid separately from the IRU fee. Monthly maintenance fees should be bid separately from the IRU fee.
4. The fourth option is for services delivered over third-party networks. This service option is to represent any technology neutral third-party transport mediums including both fiber and non-fiber options. The service is a fully managed service, with the service provider supplying the equipment, provisioning the bandwidth, and providing technical support/management of the service.

One-time special construction should be bid separately from the monthly recurring cost for the fully managed leased service. While the bandwidth and service requirements are the same as leased lit fiber, this request is technology neutral and can include non-fiber solutions.

5. The fifth option is for self-provisioned (district owned) network to the designated locations and includes all eligible special construction charges. Maintenance and operations as well as Networking Equipment should be bid separately from the special construction charges for the self-provisioned network.
6. For any of the solutions in which also require necessary network equipment to place connection into service. Equipment should be bid separately from any monthly recurring, non-recurring, or special construction costs for services.

Proposal must include:

- a. Data transport circuits/ Telecommunication circuits at a minimum 1 Gbps up to 100 Gbps or better at the District Administration site.
- b. Data transport circuits/ Telecommunication circuits at a minimum 1 Gbps up

to 100 Gbps or better from the District Administrative site to 23 locations (2 High Schools, 15 Elementary Schools, 2 Middle Schools, Paris Gibson Education Center, CMR Elementary, and Skyline Pre-School) as specified in Attachment #1.

- c. Ability to amend contract within the contract period to increase bandwidth in the future if deemed necessary up to 100 Gbps.
- d. WAN connection must enable GFPS to establish Quality of Service (QOS) signaling and prioritization for out Telecommunications between buildings.
- e. Maintenance and support for all data communications links for the duration of the contract. Maintenance resulting in downtime must be performed between the hours of 10 pm – 5 am.
- f. Installation of all services – including but not limited to leased lines and/or equipment, following appropriate city, state and federal codes and requirements.
- g. Installation of services should be a “turnkey” solution providing an ethernet link in network closet of each building for connection to district equipment. Bringing solution to the property line is not sufficient to meet District needs and may be grounds for bid dismissal. Vendor must specify specific demarcation setup included in base fees, e.g., wall mounted CPE and CAT6a handoff, rack mount patch panel, etc.
- h. Ability to guarantee quality of service such as minimum 99% uptime, 4-hour response and resolution to problems, and on-site service.
- i. Ability and cost to increase and decrease bandwidth on demand, if available, and within E-Rate and State and Local Procurement Rules.
- j. Provide ability to monitor individual building links for capacity analysis. Detail hardware specifications required to connect infrastructure and include cost for lease and/or purchase and maintenance of equipment.

Leased Lit Fiber or Services Provided Over Third-Party Networks

GFPS must have dedicated, symmetrical transport bandwidth with Service Level Agreement (SLA) guarantees between the designated endpoints. Responding vendors are required to complete the leased lit fiber / Services Provided Over Third-Party Networks pricing matrix for monthly recurring and non-recurring costs located in Attachment #2 of this RFP.

If special construction is necessary, respondents are **required** to separate out pricing in Attachment #3: Special Construction Pricing. No increased pricing will be allowed from bid price during the term of the quoted special construction, NRC, and MRC rate in each pricing cell of the matrix. If an increase in bandwidth is requested during the contract period, the contract does not renew. As bandwidth needs are steadily rising, respondents are free to bid higher tiers of bandwidth than what is requested to demonstrate their future scalability.

Leased Dark Fiber Solutions

Leased dark fiber solutions should be for a lease of four (4) strands (2 pair) of single-mode fiber from the hub to each eligible entity location. Each respondent is **required** to complete the leased dark fiber pricing matrix for monthly recurring and non-recurring costs located in Attachment #2 of this RFP. If special construction is necessary, respondents are **required** to separate out pricing in Attachment #3: Special Construction Pricing.

Leased Dark Fiber (IRU) Solutions

Indefeasible right to use (IRU) solutions should be pricing of useful life of fiber for four (4) strands (2 pair) of single-mode fiber between the specified hub and each eligible entity location. GFPS is interested in IRU-type pricing with a one-time capital cost payment for the IRU combined with “all-in” recurring payments for maintenance costs for the entire length of the IRU. Each respondent is required to complete the Leased Dark Fiber (IRU) pricing matrix for monthly recurring and non-recurring costs that is in Attachment #2 of this RFP. If special construction is necessary, respondents are **required** to separate out pricing in Attachment #3: Special Construction Pricing. GFPS expects significant reductions from prevailing market rates for the IRU fee and annual maintenance charges.

Self-Provisioned Construction

As an alternative, GFPS requests that respondents propose design and pricing for building a self-provisioned WAN between the specified hub and each eligible entity location. While it is expected for solutions to provide future proofing, in accordance with USAC rules, the cost of extra infrastructure (i.e. any strands not lit during the funding year for example) must be allocated out as ineligible charges (Please see <https://www.usac.org/e-rate/learn/faqs/eligible-fiber-services/> for guidelines on cost allocation).

GFPS desires a fully “turn-key” project solution so respondents should provide explanation for GFPS’s involvement in the process including ownership and sourcing of permits, etc. When submitting a self-provisioned proposal, the respondent is required to complete the pricing matrix located in Attachment #3 of this RFP. The solution should include **all** costs related to the deployment of the proposed circuit.

Additional Information Self-Provisioned Construction Specifications & Project Management:

- Selected respondent and its subcontractors will provide all project management to accomplish the installation of all project work.
- Project management should include all necessary paperwork and permits including but not limited to rights of way, easements, and pole attachments.
- The respondent will provide engineer(s), certified on selected solution specifications and procedures to manage all phases of project as outlined in this proposal. This includes ordering and managing the bill of materials as needed for turn-key project completion, directing, and managing cable placement and restoration, directing, and managing splicing crews and providing detailed documentation at the end of the project.

- Selected respondent and its subcontractors will develop a project management plan, which will include a milestone chart. The milestone chart will outline any critical path events and then track these with the appropriate agency/organization whether, selected respondent, subcontractor, or the district.
- Additional specifications may be required upon award of bid.

Maintenance for Leased Dark Fiber, IRU or Self-Provisioned Projects

GFPS requires on-going maintenance of the WAN including all leased dark fiber, leased dark fiber (IRU), or self-provisioned solutions. Respondent may offer maintenance services either themselves or through 3rd party subcontractors. If respondent intends to use 3rd party subcontractors to deliver a part or all the service, this should be clearly indicated in the response. Maintenance responses are required as follows:

Leased Dark Fiber & IRU Maintenance

All dark fiber responses (lease and IRU) require maintenance as part of the response, even if maintenance is subcontracted out to a third party. In the case of the 3rd party maintenance, the respondent should hold and manage the subcontract and is ultimately responsible for the SLA. It is assumed that the dark fiber network is part of a more comprehensive fiber infrastructure of the service provider. The respondent will include only the portion of maintenance that is required to support the GFPS fiber segments versus overall network maintenance. If the fiber serves multiple customers, the cost of maintenance should be shared among all the recipients and cost allocated for eligible versus ineligible recipients. The District is only responsible for costs of services specifically provided to the District.

- For leased dark fiber, it is assumed that maintenance costs are included in the monthly lease fee.
- For a leased dark fiber (IRU):
 - The fiber owner (not the district) must claim responsibility for repairs in the event of a catastrophic cut or relocate.
 - Describe the process for relocates including assumption of costs.
 - If maintenance cannot be quoted for entire time span of the IRU, please include alternate time span quote as well as explanation for the shorter time span.

Self-Provisioned Maintenance

Self-provisioned construction responses are not required to include a maintenance response. Maintenance on self-provisioned network may be bid as a stand-alone service by vendor, even if vendor is not bidding on any bid option. Please note that respondents submitting a self-provisioned proposal may also bid on maintenance services provided they bid it separately and do not bundle maintenance costs with their transport circuit service proposal. Respondents are required to fill out the Maintenance for Leased Dark Fiber, IRU, and Self-Provisioned Proposals

pricing matrix located in Attachment #2. Responses for maintenance on self-provisioned solution should include scheduled routine maintenance as a monthly or annual cost as well as unscheduled break/fix maintenance as an annual time and material cost estimate. Explanation of how the annual scheduled and unscheduled maintenance is estimated should be included in bid response.

Maintenance Terms and Conditions

Respondent shall maintain the applicable solution seven days per week, twenty-four hours per day. Upon notification from the district of a malfunction, respondent shall respond to such malfunction within two (2) hours and thereafter proceed to correct the malfunction with reasonable diligence. When pricing maintenance, the respondent should include an overview of maintenance practices including:

- Routine maintenance and inspection
- Scheduled maintenance windows and scheduling practices for planned outages
- Marker and handhole inspection and repair
- Handling of unscheduled outages and customer problem reports
- What service level agreement is included and what alternative service levels may be available at additional cost
- What agreements are in place with applicable utilities and utility contractors for emergency restoration
- Repair of breaks, damages, or other failures of services
- Mean time to repair
- Replacement of damaged infrastructure/ equipment
- Post repair testing
- Replacement of obsolete infrastructure that no longer meets specifications
- Policies for customer notification regarding maintenance
- Process for changing procedures, including customer notification practices
- Process for moves, adds, and changes
- Process for responding to locate requests

Network Equipment

GFPS is also seeking bids for necessary network equipment to place circuits into service. Network equipment should be equipment make/model or equivalent. Pricing information, as well as manufacturer and model, should be included in Equipment pricing matrix of Attachment #2.

Network equipment may be bid as a stand-alone service, even if vendor is not bidding on any other bid option. Please note that respondents submitting a proposal for a WAN solution may also bid on equipment provided equipment is bid separately and not bundled with the costs of the WAN monthly recurring costs, non-recurring, costs, special construction costs, or maintenance costs.

“To safeguard the security and integrity of the nation's communications networks, the Commission has barred use of the Universal Service Fund (USF) to purchase equipment and services from companies that pose a national security threat. To inform future actions to address national security threats to USF-funded networks, the Commission is collecting information to determine the extent to which equipment and services, including software, produced, or provided by Huawei or ZTE, along with their subsidiaries, parents, and/or affiliates, exist in our communications networks.” (Source: Federal Communications Commission, OMB Control Number 3060-1270, <https://www.fcc.gov/supplychain>.)

Additional Information Required:

- Provider’s Service Level Agreement.
- Provider’s policy on bursting bandwidth utilization.
- Provider’s E-rate SPIN number.
- Proof that Provider’s E-rate annual SPAC has been submitted.
- Provider's written statements to comply with all Vendor E-rate Compliance as previously stipulated.
- Provider's submission of Bid Security of 10% of total contract with minimum of \$10,000.00 (see Bid Security, page 3).

Pricing:

- Pricing shall be quoted on a one (1) year, three (3) year, or five (5) year initial contract term and include the option to extend for two additional one (1) year terms, if desired by District. This will be specified in the contract and purchase order. Maximum duration of the agreement, including all extensions, shall be no more than seven (7) years.
- Pricing may be “tiered” for levels of service (i.e. 1 Gbps up to 100 Gbps or better). Bids should clearly specify if this price is “per leg” or for the entire WAN infrastructure. If pricing is “per leg”, make clear how many legs Provider is recommending.
- Pricing shall show monthly recurring costs and one-time installation costs including any taxes, fees, etc. related to receiving the services.
 - Pricing should include applicable estimates of State and Federal taxes for all services delivered. Applicant is aware that some of these taxes are percentages that may change quarterly; thus, it is anticipated that bids will include the itemized applicable taxes as percentages as applicable at the time of bidding,
 - Vendors must identify what costs are eligible and ineligible costs according to the eligible services list as noted at <https://www.usac.org/e-rate/applicant-process/before-you-begin/eligible-services-list/>.