

1 **8132 NON-INSTRUCTIONAL OPERATIONS**

2 Activity Trips

3 All activity trip transportation must be conducted by school buses, or licensed private carriers or district-
4 owned vehicles. No private automobiles are to be used for elementary and secondary pupils, except as
5 covered in 8132R.

6 On all activity trips, vehicles will be operated by a qualified bus driver, and only authorized activity
7 participants, professional staff and chaperones assigned by the administration may ride in the vehicle.

8 A duplicate copy of the passenger list will be made for all activity trips. One (1) copy will remain with the
9 professional staff member in charge on the bus and one (1) copy will be given to the Activities Director or
10 designee before the bus departs.

11 **Uses of Buses**

12 Buses may be used for curricular and limited extracurricular activity, costs to be covered by budgeted
13 funds or payment of fares by pupils. (See 8132R)

14 Policy History:

15 Adopted on: July 1, 2000

16 Revised on: June 9, 2014