

1 **8102 NON-INSTRUCTIONAL OPERATIONS**

2 Contracting for Transportation Services

3 If the Board enters into a contract for transportation services, the contractor shall furnish School Bus
4 Transportation Service as required by the contract and in compliance with governing Federal, State, and
5 Local Laws. The contract shall be in effect for not more than five (5) years, but may be extended by the
6 Board of Trustees. Prior to entering into a transportation contract, the District shall determine that the
7 cost of contracting for the proposed term will not exceed the projected costs of operating its own system.
8 Before any transportation contract to a private party or contractor is awarded, the trustees

- 9 1. Secure bids by advertising for a twenty-one-(21)-day period (three (3) consecutive weeks); or
10 2. Negotiate a new contract with the present contractor, provided the costs of the new contract do
11 not exceed by more than twelve percent (12%) per year the basic costs of the previous contract.

12 No money shall be expended for private transportation unless a contract with a private carrier has first
13 been executed. The Board Chairperson shall sign such contracts on behalf of the District. No
14 Transportation Contract shall be awarded unless the contractor provides proof of satisfactory insurance
15 coverage.

16 The District reserves the right to own, operate, and to choose with respect to any other form of
17 transportation, whether it be regular school, co-curricular, extracurricular or District business programs,
18 the means of transportation which best fits the needs of the District at that particular time as judged by
19 the Board.

20 Legal Reference:

- 21 § 20-10-102, MCA School bus requirements
22 § 20-10-125, MCA Bid letting for contracts - payments under transportation contract
23 § 20-10-107, MCA Powers of trustees
24 10.7.108, ARM Bus Contract
25 § 20-10-104, MCA Penalty for violating laws or rules
26 § 49 CFR Parts 390, 391, 392, 395, 396
27 FMCSA-DOT Summary

28 Policy History:

- 29 Adopted on: July 1, 2000
30 Revised on: June 9, 2014