

1 **8101R NON-INSTRUCTIONAL OPERATIONS**

2 Guidelines for use of Unassigned Seats

- 3 • No additional stops or route changes will be made to accommodate this service. The Great Falls
4 Public Schools will not incur any additional costs for this.
- 5 • A permission to ride request form must be submitted annually to the District’s Department of
6 Special Services by the parent/guardian.
- 7 • Parents will receive a copy of the request form, policy and
- 8 • Bus-eligible riders will have priority and will displace ineligible riders by the order that request
9 forms were received and approved by the District’s Department of Special Services.
- 10 • Available seating will be filled in the order that requests are received in the District’s Department
11 of Special Services. Available seating shall not exceed 95% of bus capacity.
- 12 • No fee will be charged for this service.

13 Policy History:

14 Adopted on: January 22, 2007

15 Revised on: June 9, 2014