

1 **Great Falls School District**

2
3 **PERSONNEL**

5334

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5 Vacations

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7 The classified and 12-month administrative employees shall accrue annual vacation leave
8 benefits in accordance with §§ 2-18-611, 2-18-612, 2-18-614 through 2-18-617 and 2-18-621,
9 MCA. Nothing in this policy guarantees approval of the granting of specific days as annual
10 vacation leave in any instance. Each request will be judged by the District in accordance with
11 staffing needs.

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13 Employees are not entitled to any vacation leave with pay until they have been continuously
14 employed for a period of six (6) calendar months.

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17 Legal Reference:

18 § 2-18-611, MCA Annual vacation leave
19 § 2-18-612, MCA Rate earned
20 § 2-18-617, MCA Accumulation of leave

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22 Policy History:

23 Adopted on: July 1, 2000

24 Revised on: August 20, 2018

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