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5 Pandemic Emergency Measures

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7 Use of Transportation Funds During Period of Emergency Declarations

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9 Pursuant to guidance issued from the Office of Public Instruction (OPI), the Board of Trustees
10 authorizes the following expenditures of its current fiscal year budgeted transportation funds that
11 are in addition to traditionally authorized expenditures. The expenditures below are, as noted in
12 OPI guidance, transportation services which provide instructional services to students.

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- 14 • Transportation of food and meals used in nutritional programs.
- 15 • Purchase of equipment to ensure food safety.
- 16 • Providing accessibility to student services for remote learning.
- 17 • Providing instructional material to students, including but not limited to internet service
- 18 adequate to allow students to effectively access curriculum during periods of school
- 19 closure.
- 20 • Cost of instructional materials, supplies, and software licenses.
- 21 • Costs of technological equipment needed for offsite instruction/correspondence study
- 22 purchased by the District and loaned to students without such equipment.
- 23 • Cost of correspondence study.
- 24 • Cost of providing services to students with an IEP or a plan adopted pursuant to Section
- 25 504 of the 1973 Rehabilitation Act.
- 26 • Cost of time off or repurposed time for staff normally paid from the transportation fund.
- 27 • Cost to contractors of transportation services.

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29 Cost Guidelines

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31 The Board of Trustees authorizes the Superintendent or designee to exercise his/her professional
32 judgment and discretion as to the necessity, quality and amount of all expenses referenced below.
33 Aggregate cost of items below are to remain within the budget limits adopted by the Board of
34 Trustees for the current fiscal years transportation budget, including any budget amendments
35 adopted by the Board or Trustees prior to the completion of the current fiscal year.

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- 37 • Any cost consistent with costs under normal operation, including costs referenced in any
- 38 contract or Memorandum of Agreement to which the District is a party.
- 39 • Actual costs of delivering meals to students at locations authorized by any and all
- 40 waivers or regular rules for school nutrition programs that have been adopted by the
- 41 United States Department of Agriculture or the Office of Public Instruction.
- 42 • Any costs consistent with and necessary to comply with an IEP or Section 504 plan.
- 43 • Actual cost of equipment, software and service necessary to bridge digital divides or
- 44 provide a quality learning environment for students, including:
- 45 ○ Equipment necessary to provide Wi-Fi in a student’s home, including any
- 46 equipment qualifying for discount under the federal E-Rate program;

- 1 ○ Equipment necessary to allow students to effectively participate in offsite
2 instruction with an emphasis on ensuring opportunities for real time interactions,
3 collaboration, and effective engagement in the learning process by students.
 - 4 ▪ Equipment purchased under this section may include any combination
5 deemed necessary and appropriate by the Superintendent or designee,
6 including but not limited to mobile devices, tablets and laptops.
 - 7 ▪ Equipment purchased under this section shall become and remain the
8 property of the District and shall be provided to students through a
9 loan/checkout service developed by the Superintendent or designee.
- 10 ○ Software to ensure a safe and appropriate online learning experience by students
11 of the District.
- 12 ○ Internet services at an adequate bandwidth to ensure full and effective use of
13 instruction delivery and interaction methods employed by the District as part of its
14 offsite learning program.
 - 15 ▪ If there are multiple internet services providers in the community, the
16 Board authorizes the Superintendent to choose either a single provider or
17 to allocate/rotate selection from among all providers in the community
18 meeting minimum bandwidth and other safety and quality standards
19 deemed necessary and appropriate by the Superintendent or designee.

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21 Cross References:

- 22 Policy 2168 Distance Learning
- 23 Policy 2170 Montana Digital Academy
- 24 Policy 2170P Montana Digital Academy Procedures
- 25 Policy 3612 District-Provided Access to Electronic Information
- 26 Policy 3612P District-Provided Access to Electronic Information
- 27 Policy 3612F Student Computer Acceptable Use of Internet Safety Agreement
- 28 Policy 3650 Student Online Personal Information Protection
- 29 Policy 3650F Montana Data Privacy Agreement

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31 Legal Reference:

- 32 Section 20-10-101(5), MCA Transportation
- 33 USDA

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35 Policy History:

- 36 Adopted on: May 1, 2020
- 37 Revised on:
- 38 Revised on: