

1 Great Falls School District

2
3 **NON-INSTRUCTIONAL OPERATIONS**

8301

4
5 District Safety

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7 For purposes of this policy, “disaster means the occurrence or imminent threat of damage, injury,
8 or loss of life or property.”

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10 The Board recognizes that safety and health standards should be incorporated into all aspects of
11 the operation of the District. Rules for safety and prevention of accidents will be posted in
12 compliance with the Montana Safety Culture Act and the Montana Safety Act. Injuries and
13 accidents will be reported to the District office.

14
15 The Board of Trustees has identified the following local hazards that exist within the boundaries
16 of its school district: Fire, Earthquake, High Winds, Tornadoes, Intruders and Firearms.

17
18 The Superintendent, or designee, shall design and incorporate drills in its school safety or
19 emergency operations plan to address the above stated hazards. The Trustees shall certify to the
20 Office of Public Instruction that a school safety or emergency operations plan has been adopted.
21 This plan and procedures will be discussed and distributed to each teacher at the beginning of
22 each school year. There will be at least eight (8) disaster drills a year in a school. All teachers
23 will discuss safety drill procedures with their class at the beginning of each year and will have
24 them posted in a conspicuous place next to the exit door. Drills must be held at different hours of
25 the day or evening to avoid distinction between drills and actual disasters. A record will be kept
26 of all disaster drills.

27
28 The Trustees shall review the school safety or emergency operations plan periodically and
29 update the plan as determined necessary by the Trustees based on changing circumstances
30 pertaining to school safety. Once the Trustees have made the certification to the Office of Public
31 Instruction, the Trustees may transfer funds pursuant to Section 2, 20-1-401, MCA to make
32 improvements to school safety and security.

33
34 The Superintendent or designee will develop safety and health standards which comply with the
35 Montana Safety Culture Act.

36
37 To ensure a safe school setting and to comply with regulations governing schools in Montana,
38 the following safety measures shall be implemented in the District:

- 39
40 a) Janitorial and other storage areas that contain toxic or hazardous materials must be kept
41 locked between periods of use. Custodial closets, boiler rooms, and other areas where
42 hazardous or poisonous compounds are stored must be inaccessible to students.
- 43 b) All cleaning compounds and other toxic chemicals not stored in the product container or
44 package in which it was obtained must be stored in a labeled container that clearly
45 identifies the product by name.
- 46 c) Chemicals must be stored as specified by the chemical’s Safety Data Sheet.

- 1 d) The school and school site must be free of objects or conditions which create
- 2 unreasonable or unnecessary dangers to health or safety.
- 3 e) First aid kits and AEDs must be provided and stored in accessible locations that are easily
- 4 identifiable to staff and trained personnel.
- 5 f) Playground and school yards must be inspected every month by the facility manager or
- 6 other school personnel and the inspection must be recorded and records kept on the
- 7 school site. Inspections must be conducted using a playground safety checklist approved
- 8 by the DPHHS.
- 9 g) Playground inspection results must be made available for review by the local health
- 10 authority or the DPHHS upon request.
- 11 h) Periodic maintenance and repair must be performed on playground equipment according
- 12 to the manufacturer's specifications. Repairs not including the leveling of fall protection
- 13 material, must be documented.
- 14 i) Playground equipment must be maintained in a safe condition.

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16 Legal References:

17 § 20-1-401, MCA	Disaster Drills to be Conducted Regularly – Districts to Identify
18	Disaster Risks and Adopt School Safety Plan
19 § 20-1-402, MCA	Number of Disaster Drills Required – Time of Drills to Vary
20 § 39-40-1501, et seq., MCA	Montana Safety Culture Act
21 37.111.812, ARM	Safety Requirements

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23 Policy History:

24 Adopted on:	July 1, 2000
25 Revised on:	August 22, 2005
26 Revised on:	June 9, 2014
27 Revised on:	February 8, 2021
28 Revised on:	November 22, 2021