

1 Great Falls School District

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3 **NON-INSTRUCTIONAL OPERATIONS**

8132R

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5 Uses of Buses

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7 Class Field Trips, Club Field Trips, Music, and Athletics

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9 The District will arrange transportation for all the following:

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- 11 • Approved trips covered by the transportation budget.
- 12 • Inter-city and intra-state transportation involving a high school group engaged in
- 13 curricular activity.
- 14 • Transportation for athletic events which are arranged by the Supervisor of Physical
- 15 Education, Health, and Athletics through the Transportation Office.
- 16 • Transportation for all instructionally related field trips which are approved by the
- 17 Assistant Superintendent for Instruction.
- 18 • Transportation for any large group(s) of students engaged in extracurricular activity
- 19 where the school maintains control and desires to have the group(s) moved en masse.
- 20 • Transportation may be furnished for picnics, club field trips, or groups viewing
- 21 athletic events, if approved, and if paid for entirely by the club or group securing the
- 22 transportation.
- 23 • Other transportation authorized by the Superintendent of Schools.
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25 An exception is made when a parent makes specific arrangement with the sponsor and  
26 administration prior to the trip. Students cannot under any circumstances drive themselves in  
27 private automobiles during the course of traveling to or from an out-of-town school event in  
28 which they are a member of the school's team or group.

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30 A student must remain with the group at all times in traveling to or from, and during, an out-of-  
31 town/in-town school event. A written release of responsibility signed by the parent or guardian  
32 of the student is required prior to permitting a student to separate from the group. The student  
33 may only be released directly to a parent, grandparent, or another student's parent/grandparent as  
34 specified in the parental release for which approval is at the discretion of the administration and  
35 activity sponsor.

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37 Although it is an exception to the general rule, for good cause students may request permission  
38 to travel with a parent to or from school-sponsored trips. "Good cause" includes but is not  
39 limited to conflicts with other school-sanctioned events and medical emergencies. "Good cause"  
40 does not include failure to plan, a desire to travel with family rather than the team or school  
41 organization, inconvenience, dislike of planned travel times, or mode of transportation or similar  
42 reasons.

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44 Permission forms are available in the main office of the respective school and must be completed  
45 and submitted, absent an emergency, at least one week prior to the commencement of the  
46 scheduled event.

1 The above regulations do not prohibit furnishing necessary transportation to students in cases of  
2 emergency.

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4 Cross Reference

5 Policy 8132 Activity Trips

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7 Policy History

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