

1 **Great Falls School District**

2
3 **STUDENTS**

3520

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5 Student Fees and Fines

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7 A goal of the District to provide an educational program for students as free of costs as possible.

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9 Fees

10 The Board may require fees for actual costs of breakage and for excessive supplies used in
11 commercial, industrial arts, music, domestic science, science, or agriculture courses. The Board
12 may also charge a student a reasonable fee for any course or activity not reasonably related to a
13 recognized academic and educational goal of the District or for any course or activity taking
14 place outside normal school functions.

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16 The Board delegates authority to the Superintendent to establish appropriate fees and procedures
17 governing collection and waiver of fees. The Superintendent or designee will make an annual
18 report to the Board regarding fee schedules. Fees may be required, but not limited to the actual
19 cost of breakage and of excessive supplies used in courses.

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21 Fines

22 The District holds a student responsible for the cost of replacing materials or property that are
23 lost or damaged because of negligence. A building administrator will notify a student or parent
24 regarding the nature of the violation or damage, how restitution may be made, and how an appeal
25 may be instituted.

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27 Withholding and Transferring Records for Unpaid Fines or Fees

28 The District may not refuse to transfer files to another district because a student owes fines or
29 fees. The District may not withhold the school schedule of a student because the student owes
30 fines or fees. The District may withhold the grades, diploma, or transcripts of a current or former
31 student who is responsible for the cost of school materials or the loss or damage of school
32 property until the student or the student's parent or guardian pays the owed fines or fees.

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34 In the event a student who owes fines or fees transfers to another school district in the state and
35 the District has decided to withhold the student's grades, diploma, or transcripts from the student
36 and the student's parent or guardian, the District shall:

- 37 1. Upon receiving notice that the student has transferred to another school district in the
38 state, notify the student's parent or guardian in writing that the school district to which
39 the student has transferred will be requested to withhold the student's grades, diploma, or
40 transcripts until any obligation has been satisfied;
- 41 2. Forward appropriate grades or transcripts to the school district to which the student has
42 transferred;
- 43 3. At the same time, notify the school district to which the student has transferred of any
44 financial obligation of the student and request the withholding of the student's grades,
45 diploma or transcripts until any obligations are met;

1 4. When the student or the student's parent or guardian satisfies the obligation, inform the
2 school district to which the student has transferred.

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4 A student or parent may appeal the imposition of a charge for damages to the Superintendent or
5 designee.

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7 Legal References:

8 § 20-1-213 (3), MCA Transfer of School Records

9 § 20-5-201 (4), MCA Duties and Sanctions

10 § 20-7-601, MCA Free Textbook Provisions

11 § 20-9-214, MCA Fees

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13 Cross Reference:

14 Policy 3124 Military Compact Waiver

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16 Policy History:

17 Adopted on: July 1, 2000

18 Revised on: November 23, 2015

19 Revised on: January 21, 2021