

1 Great Falls School District

2
3 **STUDENTS**

3121

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5 Enrollment and Attendance Records

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7 Since accurate enrollment and attendance record are essential both to obtain state financial
8 reimbursement and to fulfill the District's responsibilities under the attendance laws, staff shall
9 be diligent in maintaining such records.

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11 A district may only include, for ANB purposes, any student who participates in student
12 instruction as defined in Section 20-1-101 (17), MCA and for whom ANB may be claimed under
13 Title 20, including but not limited to an enrolled student who is:

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- 15 • A resident of the District or a nonresident student admitted by Trustees under a Student
 - 16 Attendance Agreement and who is attending a school in the District;
 - 17 • Unable to attend school due to a medical reason certified by a medical doctor and
 - 18 receiving individualized educational services supervised by the District, at District
 - 19 expense, at home or facility that does not offer an educational program;
 - 20 • Incarcerated at the Cascade County Juvenile Detention Center and receives education
 - 21 services from a District employed license teacher;
 - 22 • Unable to attend school due to the student's incarceration in a facility, other than a youth
 - 23 detention center, and who is receiving individualized educational services supervised by
 - 24 the District, at District expense, at a home or facility that does not offer an educational
 - 25 program;
 - 26 • Living with a caretaker relative under § 1-1-215, MCA;
 - 27 • Receiving special education and related services, other than day treatment, under a
 - 28 placement by the Trustees at a private nonsectarian school or private program if the
 - 29 student's services are provided at the District's expense under an approved individual
 - 30 education plan supervised by the District;
 - 31 • Participating in the Running Start Program at District expense under § 20-9-706, MCA;
 - 32 • Receiving education services, provided by the District, using appropriately licensed
 - 33 district staff at a private residential program or private residential facility licensed by the
 - 34 Department of Public Health and Human Services;
 - 35 • A student of the District completing work on a proficiency basis in accordance with
 - 36 Sections 20-9-311(4)(d) and 20-9-324(18)(b), MCA;
 - 37 • A student enrolled by the Board for exceptional circumstances as defined in applicable
 - 38 District policies and in accordance with Section 20-5-101, MCA;
 - 39 • A student gaining credit for participating in a work-based learning program pursuant to
 - 40 Section 8 of Chapter 247, Laws of 2021 and Policy 2600;
 - 41 • A student participating in an "innovative educational program" as defined in Section 15-
 - 42 30-3102, MCA;
 - 43 • Enrolled in an educational program or course provided at District expense using
 - 44 electronic or offsite delivery methods, including but not limited to tutoring, distance
 - 45 learning programs, online programs, and technology delivered learning programs, while

1 attending a school of the District or any other nonsectarian offsite instructional setting
2 with the approval of the Trustees of the District;

- 3 • A resident of the District attending a Montana Job Corps Program under an interlocal
4 agreement with the District under § 20-9-707, MCA;
- 5 • A resident of the District attending a Montana Youth Challenge Program under an
6 interlocal agreement with the District under § 20-9-707, MCA.
- 7 • A student with a disability who is over 19 years old but under 21 years of age, has been
8 enrolled by the Board of Trustees in accordance with Policy 3110, and qualifies in
9 accordance with § 20-9-311(7), MCA, to remain enrolled and be served by schools, if the
10 following criteria are satisfied:
 - 11 ○ The student has not graduated;
 - 12 ○ The student is eligible for special education services and is likely to be eligible for
13 adult services for individuals with developmental disabilities due to the
14 significance of the student’s disability; and
 - 15 ○ The student’s individualized education program has identified transition goals that
16 focus on preparation for living and working in the community following high
17 school graduation since age 16 or the student’s disability has increased in
18 significance after age 16.

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20 In order for a student who is served through distance learning or offsite delivery methods to be
21 included in the calculation of average number belonging, the student must meet one or more of
22 the conditions for participating in offsite instruction pursuant to Section 20-7-118, MCA.

23
24 Enrollment for Purposes of Participation in Extracurricular Activities by an Unenrolled Child or
25 Part-Time Enrolled Student

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27 The District shall include for ANB purposes a child who during the prior school year:

- 28 a. Reside in the District
- 29 b. Was not enrolled in the District or was not enrolled full time; and
- 30 c. Completed an extracurricular activity with a duration of at least six (6) weeks in
31 accordance with Policy 3510.

32
33 Each completed extracurricular activity that, inclusive of practices and post-season tournaments,
34 lasts six (6) weeks or longer shall be counted as one-sixteenth enrollment. Each completed
35 extracurricular activity lasting longer than 18 weeks may be counted as one-eighth enrollment. A
36 child may not be counted as more than one full-time enrollment for ANB purposed.

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38 For purposes of calculating ANB under this section, “extracurricular activity” means:

- 39 a. A sport or activity sanctioned by an organization having jurisdiction over interscholastic
40 activities, contests, and tournaments;
- 41 b. An approved career and technical student organization, pursuant to Section 20-7-306,
42 MCA; or
- 43 c. A school theater production.

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1 Homeless Youth and Foster Children

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 3 Assignment to schools shall be subject to modification when federal law applicable to students
 4 placed in foster care or student who are homeless requires that such students be educated in a
 5 “school of origin” that differs from the assigned school.
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8 Cross References:

9 Policy 2600 Work-Based Learning
 10 Policy 3510 School Sponsored Activities
 11 Policy 3100 Early Enrollment for Exceptional Circumstances
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13 Legal References:

14 § 1-1-215, MCA Residence – Rules for Determining
 15 § 20-1-101, MCA Definitions
 16 § 20-3-324, MCA Powers and Duties
 17 § 20-9-311, MCA Calculation of Average Number Belonging (ANB) – Three-Year
 18 Averaging
 19 § 20-9-706, MCA Running Start Program – Authorizing Class Credits at
 20 Postsecondary Institution – Eligibility – Payment for Credits
 21 § 20-9-707, MCA Agreement with Montana Youth Challenge Program or Accredited
 22 Montana Job Corps Program
 23 § 20-5-101, MCA Admittance of Child to School
 24 § 20-5-112 Participation in Extracurricular Activities
 25 § 20-7-1510, MCA Credit for Participating in Work-Based Learning Partnerships
 26 § 41-5-1803, MCA Juvenile Detention Center Statute
 27 29 U.S.C. 794 Nondiscrimination under Federal Grants and Programs
 28 34 C.F.R. 300.1 et. seq Assistance to States for the Education of Children with Disabilities
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30 Policy History:

31 Adopted on: June 22, 2015
 32 Revised on: November 13, 2017
 33 Revised on: August 23, 2021
 34 Revised on: January 10, 2022
 35 Revised on: May 23, 2022