

1 Great Falls School District

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3 **INSTRUCTION**

2320

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5 Field Trips, Excursions and Outdoor Education

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7 The Board recognizes that field trips, when used as a device for teaching and learning integral to
8 the curriculum, are an educationally sound and important ingredient in the instructional program
9 of the schools. Such trips can supplement and enrich classroom procedures by providing learning
10 experiences in an environment beyond the classroom. The Board also recognizes that field trips
11 may result in lost learning opportunities in missed classes. Therefore, the Board endorses the use
12 of field trips, when the educational objectives achieved by the trip clearly outweigh any lost in-
13 class learning opportunities.

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15 Field trips which take students out of school for two (2) or more instruction days must be
16 approved, in advance, by the Board. The Superintendent or designee has the authority to approve
17 all other field trips.

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19 Building principals or their designee shall develop procedures for the operation of a field trip.
20 Each field trip must be integrated with the curriculum and coordinated with classroom activities
21 which enhance its usefulness. All appropriate forms must be signed and submitted to the main
22 office prior to the field trip.

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24 Staff members may not solicit students during instructional time for any privately arranged field
25 trip or excursion without Board notice.

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27 Transportation and lodging for trips or events under this policy shall be in accordance with
28 Policy 8132. The presence of a person with a valid first aid certificate is required during school-
29 related activities, including field trips, athletics, and other off-campus events. Parental
30 permission shall be documented for all school sponsored trips.

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32 Cross Reference:

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| 33 Policy 2158 | Parental and Family Engagement |
| 34 Policy 2320R | Field Trips |
| 35 Policy 8131 | Private Vehicle Transportation |
| 36 Policy 8132 | Activity Trips |

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38 Legal References

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| 39 37.111.825, ARM | Health Supervision and Maintenance |
| 40 Title 40, Chapter 6, Part 7 | Rights of Parents |

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42 Policy History:

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| 43 Adopted on: | July 1, 2000 |
| 44 Revised on: | January 24, 2011 |
| 45 Revised on: | February 26, 2024 |