

1 Great Falls School District

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3 **THE BOARD OF TRUSTEES**

1210

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5 Qualifications, Terms and Duties of Board Officers

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7 The Board officers are the Chairperson and Vice-Chairperson. These officers are elected at the  
8 annual organizational meeting.

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10 Chairperson

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12 The Board elects a Chairperson from its members for one (1)-year term. The duties of the  
13 Chairperson are:

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- 15 • Preside at all meetings and conduct meeting in the manner prescribed by the Board’s
- 16 policies;
- 17 • Make all Board committee appointments;
- 18 • Sign all papers and documents as required by law and as authorized by the action of the
- 19 Board;
- 20 • Close Board meetings as authorized by Montana law; and
- 21 • Act as a spokesperson for the Board.

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23 The Chairperson is permitted to participate in all Board meetings in a manner equal to all other  
24 Board members, including the right to participate in debate and to vote. The Chairperson may  
25 not make a motion, but may second motions.

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27 Vice-Chairperson

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29 The Vice-Chairperson shall preside at all Board meetings in the absence of the Chairperson, and  
30 shall perform all the duties of the Chairperson during the Chairperson’s absence or  
31 unavailability. The Vice-Chairperson shall work closely with the Chairperson and shall assume  
32 whatever duties the Chairperson may delegate.

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34 Cross Reference:

35 Policy 1120 Annual Organizational Meeting

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37 Legal References:

38 § 2-3-203, MCA	Meeting of Public Agencies to be Open to the Public Exceptions
39 § 20-32-321(2), MCA	Organization and Officers
40 § 20-3-351(1) (a), MCA	Number of trustee Positions in High School Districts
41 § 20-3-352(2)2, MCA	Request and Determination of Number of High School Additional
42	Trustee Positions – Nonvoting Trustee

43 Policy History:

44 Adopted on:	July 1, 2000
45 Revised on:	November 25, 2013
46 Revised on:	December 13, 2021